

# STRATHAM 300<sup>th</sup> COMMITTEE

## Minutes

July 18, 2011

**Members Present:** Chelsea Bailey, Susan Canada, Liz Chisholm, John Dold, Jeff Gallagher, Jeff Hyland, Cathy Kenny, Joyce Rowe, Pat Sapienza, Jim Scamman, Flossie Wiggin, Jeff Gallagher

1. **Call to Order:** The meeting was called to order at 6:35 by Chairman Jeff Hyland.
2. **Review of the Minutes:** The minutes were approved as amended (Correction of spelling Dan Crow's name) on a motion by Flossie Wiggin, seconded by Pat Sapienza.
3. **Treasurer's Update:** No change from last month.
4. **PR Communication Update:** The committee discussed ways to identify volunteers. Information will be posted on the website and Facebook. We will have a signup sheet at the Fair where people can enter contact information and areas where they may want to volunteer. Chelsea Bailey offered to set up a data base so that we can keep track of interested people, and what areas they are willing to help with. As we move forward with sub-committees for various events, it will be helpful to have this information available. We should be in touch with other active groups in town to ask for help in requesting volunteers. Chelsea will also set up an email account for the committee so that people will be able to contact us and respond to solicitations for volunteers, etc.
5. **Stratham Fair (7/21 – 7/24) Discussion:** a. the tent will be set up on Wednesday (7/20). There will be monitors and DVD players available for our use to show films from the 250<sup>th</sup> celebration. We will display our banner, and have items for sale. b. A sign up sheet was passed around for members to schedule times for coverage at the tent. There was a discussion about handling the close up at night, and responsibility for the cash box, which Flossie Wiggin will supply. c. The committee discussed the items we would be selling. We will have 72 hats available, which cost \$6.60. A motion was made by Joyce Rowe and seconded by Chelsea Bailey to sell the hats for \$15. The motion passed unanimously. Jeff Hyland will bring the hats to the tent. Flossie Wiggin reported on the denim shirts which would be sold; order forms will be available for additional shirts and sizes. The order forms would be returned to Town Hall. A motion was made by Chelsea Bailey and seconded by John Dold to sell the shirts for \$50. with an additional \$5. Charge if they need to be mailed. This motion was approved unanimously. d. This committee has shared responsibility for selling Cow Flop tickets and will receive half of the proceeds. The Fair committee will have people in the tent selling the tickets during the Fair.
6. **Timeline/Long Range Planning Sub-Committee Update:** The Timeline Sub-Committee did not meet this month. Liz Chisholm reported on the Luncheon to be held Oct. 12 for community liaisons and Town department heads. Invitations will be going out to those people in September. More information will be presented at the next meeting. There was a discussion of the need to find the right people to head up the various event committees and build a list of available volunteers. The luncheon should enable us

to inform other town groups about our plans. b. There was a discussion about entertainment for the 300<sup>th</sup> weekend, including ideas for bands. We will need to discuss further thoughts on the Parade route.

6. **Town History Sub-Committee Update:** After the Fair, Jeff Hyland will meet with the Selectmen to discuss the contract with Craig Brandon, the author who will be writing the history. We will need to develop a plan to organize volunteers to help with the research for this project. John Dold will keep in touch with Mr. Brandon.
7. **Other/New Business:** The committee discussed Jim Scamman's suggestion that we get business cards with Committee contact information. The committee agreed this would be useful to distribute to potential volunteers or interested people.
8. **Next Meeting:** August 15, 2011
9. **Motion to Adjourn:** A motion to adjourn at 8:20 was made by Jim Scamman and seconded by Liz Chisholm. It was approved unanimously.